

## Cellular Product Client Transport Kit



### Components

Product identification/susceptibility transport box	1
Foam interior cooler	1
Biohazard leakproof bag	1
Aqui-Pak 6-bay absorbent pouch	1
Ambient gel wrap (DO NOT FREEZE)	1
Sealing tape	3
FedEx Express UN 3373 Pak, large	1
FedEx Express airbill	1
FedEx Saturday delivery sticker	1
Cellular product client transport kit instructions	1

### When to Use the Cellular Product Client Transport Kit

The LabCorp cellular product client transport kit should be used to ship positive culture bottles for identification of organisms and susceptibility testing directly to LabCorp's reference microbiology department in Burlington, North Carolina.

### How to Order

Clients may order and stock kits as needed by faxing a cellular product client transport kit supply order form to ViroMed at 336-436-1812.

### Collection Instructions

- Specimens should be tested and confirmed positive for aerobic, anaerobic, or both cultures using BacT/Alert<sup>®</sup> cultures bottles.
- Include the appropriate BacT/Alert culture bottle that requires testing for identification and/or susceptibility.

### Specimen Packing and Transport Instructions

1. Verify that the patient name or ID number and a second identifier are on the BacT/Alert bottle(s) positive for aerobic, anaerobic, or both cultures and that they match the name or ID number and second identifier on the test request form.
2. Remove foam interior cooler from cellular product client transport box.
3. Place Aquipak in resealable biohazard leakproof bag as an absorbent. Bottles will not fit into Aquipak sleeves.
4. Place labeled culture bottles horizontally in the biohazard bag (wrap excess bag around bottles), and seal completely.
5. If available, remove 1 control number label from completed test request form and place on outside of kit box.
6. Place completed test request form in outer pouch of biohazard bag. Make sure collection date and time are listed on the test request form.
7. Place filled biohazard bag between gel wrap in cooler.
8. Place top on cooler and seal with 2 strips of sealing tape (included), then reinsert cooler into shipping box.
9. Close shipping box and seal with remaining strip of sealing tape.
10. On the top of the shipping box, mark the appropriate test number that is being requested from the available selection.
11. Place box in FedEx UN3373 Pak.
12. Complete the FedEx airbill with your return address. In section 6, check the box that states, "Yes, shipping declaration not required." Enter "UN33733, Biological Substances Category B" in the Nature and Quantity of Dangerous Good section and "1" in the number of packages. The shipper must provide an emergency response phone number.
13. Attach FedEx airbill to the outside of the FedEx UN3373 Pak. Keep the sender's copy for your records; it bears the shipment tracking number. E-mail FedEx tracking number to [ViroMed\\_shipment\\_notifications@labcorp.com](mailto:ViroMed_shipment_notifications@labcorp.com).
14. If it is a Friday, attach Saturday delivery sticker to FedEx UN3373 Pak directly above the airbill.
15. Ship direct via FedEx Express for next day delivery to LabCorp.
16. Call FedEx at 800-463-3339 **prior to FedEx deadline for specimen pick-up—generally 2:00 PM in most areas.**
17. If specimen is too late for FedEx pick up that day, store overnight at room temperature (do **not** refrigerate or freeze), and send package via FedEx Express the following day.
18. Please check with FedEx for holiday shipping information.
19. **Never place the shipment in a FedEx drop box.**

If you have questions regarding the cellular product client transport kit, please contact ViroMed Account Management at **800-582-0077** or [ViroMed\\_AcctMgmt@LabCorp.com](mailto:ViroMed_AcctMgmt@LabCorp.com).